



PARLIAMENTARY DAY OF OGP GLOBAL SUMMIT 2018
July 17 2018
Tbilisi, Georgia

GENERAL INFORMATION

The 5th OGP Global Summit will be held in Tbilisi, Georgia, on July 17-19 2018. In the margins of the Summit, Parliament of Georgia will host a Parliament Day on July 17 2018. The opening plenary and various events, including the parallel Parliamentary tracks, will be held within the Summit days on 18-19 July 2018.

VENUE

Parliamentary Day of the Summit will be held in the Plenary Session Hall of the Tbilisi Palace of the Parliament of Georgia.

Address: Shota Rustaveli Ave 8, 0118, Tbilisi, Georgia

Entrance to the Parliament Building from: Pass Office (Address: Zubalashvilebi street).

PROGRAMME

An updated programme of the Parliamentary Day will be available on the web page of the Parliament of Georgia <http://www.parliament.ge/ge/ogp-global-summit>.

For additional inquiries on the **Parliamentary Day** of the Summit, please contact the staff listed below.

Parliament of Georgia:

Ms. Tamar Kolbaia, Head of International Relations Department

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For the information regarding the venues of the Summit and other events in the margins of the Summit please visit <https://ogpsummit.org/> .

REGISTRATION

In Order to register to the **Parliamentary Day**, Please fill out the Registration form on the following link **no later than 6 July, 2018** <https://goo.gl/forms/E8llbwoJ4d5FJJw1>

In order to register at the **Summit**, please visit <http://ogpsummit.org/registration>. Registration is mandatory for all participants (attendees, speakers, facilitators, press, etc.). If you have any questions, please contact ogp2018@parliament.ge or summit@opengovpartnership.org .

The Accreditation and Information Desks will be located:

-) From 13 July-17 July, 2018, from 10:00AM to 6:00PM at the Tbilisi City Assembly Building (Sakrebulo Building).
Address: Freedom Square 2, 0105, Tbilisi, Georgia
-) On 17 July, 2018, from 6:00 PM to 8:00PM at the Parliament of Georgia, pre-function of the Pass Office.
Address: Zubalashvilebi Street
-) On 18 July, 2018 from 8:00AM to 9:00AM at the Tbilisi Concert Hall.
Address: Meliqishvili Str 1, Tbilisi, Georgia
-) On 18 July, 2018 from 2:00PM to 7:00PM at the Funicular Complex.
Address: Funicular Plateau
-) On 19 July, 2018 Information Desks will be located and available from 8:00AM until the end of the Summit at the Funicular Complex.
Address: Funicular Plateau

Please, visit an Accreditation and Information desk to pick up your Summit badge as soon as possible after your arrival in Tbilisi.



ACCOMMODATION

Organizers have number of rooms blocked in the Summit hotels for participants with special negotiated rates. All Participants are kindly asked to visit the link below for Hotel Reservations: <https://ogpsummit.org/hotels>

Please be sure to read the cancellation policies of the hotels.

TRAVEL INFORMATION

Considering the nature of the Event and high number of guests arriving, **NO** Airport pick up/transfers are organized.

For Information: Tbilisi Shota Rustaveli International Airport (TBS) (<http://www.tbilisiairport.com/en-EN/Pages/Main.aspx>) is located approximately 17 kilometres from the city centre. The journey to the hotels takes approximately 20 minutes. The journey by taxi should cost no more than 30 GEL which is approximately 15 Euros. ATM/cash machines are available in the airport or you can use the “Taxify” App.

VISAS

When arriving in Georgia, non-Georgian citizens must carry a passport, which will remain valid for at least three months after the intended date of departure and the passport should not be more than 10 years old.

The Government of Georgia has passed a special decree allowing for visa-free travel for all registered attendees of the Open Government Partnership Global Summit. Please see below for further details.

-) [Note Verbale from the Georgian Minister of Foreign Affairs to OGP](#)
-) Georgian Decree No 986 [in Georgian](#)
-) Georgian Decree No 986 [translated into English](#)

The decree states that registered attendees of the OGP Global Summit can enter Georgia without a visa from July 9, 2018 - July 30, 2018. Please take the following steps to ensure that you are compliant with all immigration procedures.

1. Review the [Visa Information for travelers to the OGP Global Summit document](#) and the [Government of Georgia visa page](#) to determine if you would ordinarily require a visa to travel to Georgia.
2. **If you would ordinarily require a visa (category 3), you must [register for the OGP Global Summit](#) by June 25, 2018 to qualify for the approved Summit visa-free travel list.**
3. Lastly, we recommend that you travel with the following printed documents:
 -) Invitation letter from OGP (contact summit@opengovpartnership.org for letters)
 -) The [Note Verbale from the Government of Georgia to OGP and Decree No 986](#)

Contact Person for visa issues:

Mrs. Maka Janikashvili, Chief Specialist of the International Department of the Parliament of Georgia.

Email: mjanikashvili@parliament.ge

Phone: +995 322 281 365

Cell: +995 577 214 412

CUSTOMS

For customs regulations on items imported into Georgia, see the website of Georgian Customs <http://www.rs.ge/en/1340>

INSURANCE

Personal and medical insurance are the responsibility of the individual participant. The Parliament of Georgia will not be responsible for any loss of luggage, currency or personal effects, or any medical costs.

TRANSPORTATION DURING THE EVENT

Transportation for the Participants of the Parliamentary day will be organized by the Parliament of Georgia **only on 17 July, 2018, at 10:30AM** from the Hotels to the Parliament Building. Participants are kindly requested to fill out the section of transportation requirements in the Registration form.

Transportation for the participants attending the events/meetings held in the framework of the OGP Global Summit on July 18 – July 19, 2018, will be organized by the Ministry of Justice of Georgia with the following schedule:

Date	Time	From	To
18 July	12:00 PM	Tbilisi Concert Hall	Funicular Complex
	6:00 PM	Funicular Complex	Freedom Square
19 July	8:00 AM	Freedom Square	Funicular Complex
	6:00 PM	Funicular Complex	Freedom Square

Please check the following web site for updated information on local transportation:
<https://ogpsummit.org/>

INTERPRETATION

During the Parliamentary Day, on July 17, 2018, simultaneous interpretation will be available in the following languages: Georgian, English, Spanish and French.

Please check the following web site: <https://ogpsummit.org/> for more concrete information on interpretation services provided during the events/meetings held in the framework of the OGP Global Summit.

SECURITY

All participants, delegates, observers, delegation staff and members of the press, will be required to wear the Summit identity badges with personal identification cards or passports, at all meetings and social functions as well as when using coach transportation organised for this event.

There will be no admittance to any programme functions without an appropriate identity badge. In case of loss of your personal badge, please report to an accreditation desk immediately.

Participants are asked for their understanding for any inconvenience or delay due to security measures.

ADDITIONAL SUMMIT INFORMATION

The webpage of the Summit, <http://ogpsummit.org/> will be regularly updated with summit-related information in English.

EMBASSIES AND CONSULATES

A list of Foreign Embassies and Consulates in Tbilisi, including contact information, is available in the Tbilisi Diplomatic List on the website of the Ministry of Foreign Affairs:

<http://mfa.gov.ge/MainNav/EmbassiesRepresentations/ForeignEmbassiesMissionsGeorgia.aspx?lang=en-US>

DRESS CODE

Business or formal attire is required for all official occasions

CLIMATE

July is the warmest month in Tbilisi with an average daily temperature of 25°C (77°F). Temperatures may vary, however, from about 25 °C to 31 °C during summertime in Georgia. During the conference period the sun rises at about 05h30 and sets at about 20h30.



TIME

Tbilisi standard time zone is GMT + 4 hours.

CURRENCY

The currency used in Georgia is the Georgian Lari (GEL), which is the only currency acceptable for payments. All major credit cards are widely accepted. Cash can be obtained from ATMs or at the nearest bank. For exchange rates please visit the webpage of Georgian National bank: <https://www.nbg.gov.ge/index.php?m=2&lng=eng>

BANKING SERVICES

Working hours of banks in Tbilisi in July are from 10:00 to 18:00. Please note that banking services are available at the major Summit hotels and that banks are closed on weekends. Several branches of the banks are operational at the Tbilisi Shota Rustaveli Airport for currency exchange.

TELECOMMUNICATIONS AND INTERNET

The international code of Georgia is +995. There will be wireless internet available at the Parliament of Georgia. Wireless Internet is also available at the hotels.

ELECTRICITY

The voltage in Georgia is 220V and European style two-pin sockets are used.

SMOKING

Smoking is prohibited in public spaces and buildings, as well as in public transportation.

TOURIST INFORMATION

The multilingual website www.georgia.travel contains tourist and practical information about Georgia.